



Committee By-Laws

Revision History:

October 2021

February 2022

September 2024



BACKGROUND

These by-laws were established in the 2021-22 academic year to provide clarity for how committees are run at the AUS. By moving the list of committees and committee chairs out of the constitution, these by-laws hope to provide more flexibility for our operations. These by-laws also removed dormant committees and incorporated Faculty of Arts committees into our governing documents.

ARTICLE 1 - DEFINITIONS

1. “Terms of Reference” are synonymous with committee by-laws and define the purpose, membership, and activities of the committee
2. “Executive Committee” shall mean the committee of AUS Executives as defined in Article 11 of the AUS Constitution
3. “Departmental Association” shall mean the organizations as defined in Article 8 of the AUS Constitution
4. “Standing Committees” shall mean the permanent committees of the AUS that contribute to the governance, administration, and wellbeing of the society and fall within the portfolio of an AUS Executive
5. “Ad-Hoc Committees” shall mean the permanent committees of the AUS that have a specific function and act at arms-length from the AUS Legislative Council
6. “Faculty of Arts Committees” shall mean the permanent committees of the Faculty of Arts that require undergraduate student representation

ARTICLE 2 - AUS COMMITTEES

2.1 The Standing Committees of the AUS Legislative Council are as follows:

- 2.1.1 Executive Committee;
- 2.1.2 Arts Computer Lab Fund (ARCL) Committee;
- 2.1.3 Constitutional and By-Law Review Committee (CBRC);
- 2.1.4 Equity Committee;
- 2.1.5 Arts Valedictorian Selection Committee;
- 2.1.6 AUS Publications Commission;
- 2.1.7 Arts Internship Office Advisory Committee;
- 2.1.8 Library Partnership Committee;
- 2.1.9 Arts Student Employment Fund (ASEF) Committee;



- 2.1.10 First-Year Events, Academic, and Representative Council (FEARC);
- 2.1.11 Arts Undergraduate Society Environment Committee (AUsec);
- 2.1.12 Arts Undergraduate Improvement Fund Committee (AUIFC);
- 2.1.13 Financial Management Committee (FMC);
- 2.1.14 Ethical Business Practices Committee;
- 2.1.15 Fine Arts Council (FAC);
- 2.1.16 Francophone Commission;
- 2.1.17 Arts Community Engagement (ACE) Committee;
- 2.1.18 Mental Health AUS (mhAUS);
- 2.1.19 International Student Affairs Commission (ISAC);
- 2.1.20 Event Planning and Involvement Committee (EPIC)

2.2 Standing Ad-Hoc Committees of the AUS are as follows:

- 2.2.1 Frosh Committee
- 2.2.2 Accountability Committee
- 2.2.3 Involvement Restriction Committee

2.3 Specific committee membership, meeting frequency, and activities are determined by their respective committee terms of reference

- 2.3.1 In the absence of terms of reference, these considerations will be determined by the chair of the committee
- 2.3.2 All Departmental Association VP Externals are to sit on at least one Standing Committee of AUS Council
- 2.3.3 The VP Internal shall be responsible for allocating Departmental Association VP Externals to their respective Standing Committees
- 2.3.4 Some Standing Committees are open to general membership at-large, subject to the committee-specific terms of reference

2.4 Standing Committees of AUS Council shall be chaired by an AUS executive as follows:

- 2.4.1 The President shall chair:
 - 2.4.1.1 Executive Committee
 - 2.4.1.2 Constitutional and By-Law Review Committee (CBRC)
 - 2.4.1.3 Arts Computer Lab Fund Committee (ARCL)
 - 2.4.1.4 AUS Equity Committee



2.4.2 The Vice-President Academic shall chair:

- 2.4.2.1 Library Partnership Committee
- 2.4.2.2 Arts Student Employment Fund Committee
- 2.4.2.3 Arts Internship Office Advisory Committee
- 2.4.2.4 AUS Publications Commission
- 2.4.2.5 Arts Valedictorian Selection Committee

2.4.3 The Vice-President Communications shall chair:

- 2.4.3.1 The Fine Arts Council (FAC)
- 2.4.3.2 Francophone Commission

2.4.4 The Vice-President External shall chair:

- 2.4.4.1 Arts Community Engagement (ACE) Committee
- 2.4.4.2 International Student Affairs Commission (ISAC)
- 2.4.4.3 Mental Health AUS (mhAUS)

2.4.5 The Vice-President Internal shall chair:

- 2.4.5.1 First Year Events, Academic and Representative Committee (FEARC)
- 2.4.5.2 The AUS Environmental Council (AUSec)

2.4.6 The Vice-President Finance shall chair:

- 2.4.6.1 Arts Undergraduate Improvement Fund Committee (AUIFC)
- 2.4.6.2 Financial Management Committee (FMC);
- 2.4.6.3 Ethical Business Practices Committee

2.4.7 The Vice-President Social shall chair:

- 2.4.7.1 Event Planning and Involvement Committee (EPIC)

2.5 Standing Ad-Hoc Committees shall be overseen by the following stipulations:

2.5.1 Frosh Committee

- 2.5.1.1 Chaired by the Vice-President Social

2.5.2 Accountability Committee

- 2.5.2.1 Chaired by the Secretary General HR and Secretary General Accountability

2.5.3 Involvement Restriction Committee

- 2.5.3.1 Chaired by the Equity Commissioners



ARTICLE 3 – FACULTY OF ARTS COMMITTEES

1. AUS representation on Faculty of Arts committees are subject to the following stipulations
2. Faculty of Arts Committee
 - 2.1. All AUS executives, including Arts Representatives to SSMU, and Arts Senators shall serve as the twelve (12) undergraduate representatives to the Faculty of Arts Committee
3. Curriculum Committee
 - 3.1. Five student representatives
 - 3.1.1. AUS VP Academic
 - 3.1.2. AUS VP External
 - 3.1.3. (1) Arts Senator
 - 3.1.4. (1) Arts Representative to SSMU
 - 3.1.5. General Member
4. Student Affairs Committee
 - 4.1. Five student representatives
 - 4.1.1. AUS President
 - 4.1.2. AUS VP Academic
 - 4.1.3. (1) Arts Senator
 - 4.1.4. (1) Arts Representative to SSMU
 - 4.1.5. General Member
5. Infotech Committee
 - 5.1. Three student representatives
 - 5.1.1. AUS President
 - 5.1.2. AUS VP External
 - 5.1.3. (1) Arts Representative to SSMU
6. Humanities and Social Sciences Library Advisory Committee (HSSLAC)
 - 6.1. 1 student representative



6.1.1. AUS VP Academic