



**Arts Undergraduate Society of McGill University**  
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# **Fine Arts Fund Committee By-Laws**

## **Revision History:**

April 1, 2009  
October 16, 2013  
March 26, 2014  
October 15, 2014  
September 15, 2016  
November 8, 2017  
October 6, 2021  
March 16, 2022



## BACKGROUND

These bylaws serve as the terms of reference for the Fine Arts Funding Committee and govern the distribution of the Fine Arts fund. In addition, these terms establish the Fine Arts Commission, an initiative led by the Fine Arts Commissioner to plan fine arts events for the AUS community. The Fine Arts Funding Committee was called the Fine Arts Council until March 2022, when it was renamed for the sake of clarity.

### Article 1 – Establishment

1.1 The Fine Arts Funding Committee, hereinafter the FAFCO, is an internal entity of the AUS and shall be governed by these bylaws.

### Article 2 – Mission

2.1 The mission of the FAFCO is to create a community of fine arts at McGill where none existed before.

2.2 It shall work to harness the collective energies of Fine Arts programs at McGill to share resources and support.

2.3 It shall work to create more opportunities for McGill students to express themselves through the Fine Arts.

2.4 It shall support new endeavours and help to expand existing ones.

### Article 3 – Finances

3.1 The annual funding allocated to the FAFCO is determined in the AUIF bylaws as a percentage of the AUIF.

3.2 Additional funding can be sought out from external sources or from the AUS.



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3.3 Affiliates must submit their budgets to the FAFCO once per semester for approval, no later than November 10 for the Fall Semester and no later than February 15 for the Winter Semester.

3.4 The FAFCO will submit their total projected budget to the AUS by October 15th (for the fall semester) and by February 15th (for the Winter semester).

3.5 The finances shall be maintained as consistent with other internal entities of the AUS.

3.6 At least 10% of the FAFCO budget shall be reserved for funding the Fine Arts Commission.

#### **Article 4 – Powers and Duties of the Fine Arts Fund Committee**

4.1 The FAFCO shall recognize the supremacy of the AUS Constitution and be bound by it.

4.2 The FAFCO shall work to realize their mission as stated in these bylaws

4.3 The FAFCO may review applications for funding projects that are aligned with the FAC's mission.

4.4 The FAFCO shall promote its Fine Arts funding opportunities.

4.5 The FAFCO shall work to support its affiliate(s) as defined in Article 9 and project(s) that it funds.

#### **Article 5 – Fine Arts Fund Committee Membership**

5.1 The Committee shall consist of six (6) members:

5.1.1 The Fine Arts Commissioner

5.1.2 The Vice-President Finance of the AUS;

5.1.3 The Vice-President Communications of the AUS;

5.1.4 Three general members



5.1.5 The FAFCO General Members outlined in Article 5.1.4 will be selected by the AUS VP Communications, with advice of the Fine Arts Commissioner.

5.2 The Fine Arts Commissioner shall have the following responsibilities:

5.2.1 Appoint individuals to the Fine Arts Funding Committee;

5.2.2 Run the Fine Arts Commission;

5.2.3 Liaise with applicants for funding.

5.2.4 Liaise with McGill and other AUS entities;

5.2.5 Prepare regular reports for ratification for AUS Council;

5.2.6 Liaise with Fine Arts Groups;

5.2.6 Be responsible for the public image of the Fine Arts Funding Committee.

## **Article 6- The AUS Fine Arts Commission**

6.1 The Fine Arts Commission shall have six members:

6.1.1 The Fine Arts Commissioner

6.1.2 VP Creative (2)

6.1.3 VP External

6.1.4 VP Events

6.1.5 VP Logistics

6.2 Members shall be appointed at the start of the academic year through an application process overseen by the Fine Arts Commissioner.

6.3 The primary goal of the Fine Arts Commission is to organize and execute events.

6.4 The Fine Arts Commission shall meet at the discretion of the Fine Arts Commissioner.



## **Article 7 – Meetings of FAFCO**

- 7.1 Quorum shall be four of six members of the FAFCO.
- 7.2 Meetings shall be chaired by the AUS VP Communications.
- 7.3 Meetings shall be held at the discretion of the AUS VP Communications.
- 7.4 The FAFCO may invite funding applicants to prepare a presentation for the FAFCO.

## **Article 8 – Applicants for Funding and affiliate budgets**

- 8.1 Applications for funding and affiliate budgets must be passed by a majority vote of FAFCO.
  - 8.1.1 Members who are involved in the project or budget must declare conflict of interest and refrain from voting.
- 8.2 To be considered, an applicant must fill out the application for funding in full.
- 8.3 The FAFCO may award funding in full, in part or deny funding entirely.
- 8.4 The FAFCO is encouraged to give feedback and support on applications.
- 8.5 All decisions of the FAFCO shall be brought to the AUS Legislative Council for ratification.
  - 8.5.1 No funding regarding an application shall be distributed until such time that the AUS Legislative Council ratifies the allocation, if it should choose to do so.
- 8.6 The FAFCO shall allocate funding to the projects it deems worthy in considering the reach of project, qualification of applicant, viability of project, contribution to the annual Nuit Blanche event, and any other criteria the FAFCO deems relevant.
- 8.7 The FAFCO shall give priority for funding to applicants internal to, or affiliated with the AUS.



8.7.1 Second priority shall be given to applicants primarily serving Arts students.

8.7.2 All other applications shall be considered only after prioritized applicants.

8.7.3 Allocations to any applicant without a primary focus on Arts students shall not exceed ten percent of the Fine Arts Council's funding budget.

8.8 The affiliates' allocations shall be as follows:

8.8.1 STEPS will be funded \$550 per issue for 2 magazines of the FAC's budget each year.

8.8.2 AUTS will receive \$500 of the FAFCO budget each year.

8.8.3 The Fridge Door Gallery will receive \$750 of the FAFCO budget each year.

8.8.4. The VEG will receive \$550 per issue for 2 magazines of the FAFCO budget each year.

8.8.5 Leacock's will receive \$750 of the FAFCO budget each year.

8.9 This funding will be guaranteed provided that it does not create a surplus in the Affiliate Member's budget.

## **Article 9 – Selection of Commissioner**

9.1 The Fine Arts Commissioner for the following year shall be selected by the incoming and outgoing VP Communications and the incumbent Fine Arts Commissioner.

9.2 Any member of the AUS is eligible to apply.



## Article 10 – Fine Arts Affiliates of the AUS

10.1 The FAC shall officially recognize and finance these Fine Arts endeavours as official FAC affiliates:

10.1.1 Steps Magazine

10.1.2 Arts Undergraduate Theatre Society (AUTS)

10.1.3 Fridge Door Gallery

10.1.4 The VEG

10.1.5 Leacock's

10.1.6 Canvas

10.2 The FAC shall adopt the budgets of the affiliates on a per-semester basis and amend them if they deem necessary.

10.3 Any affiliate will receive additional funding at the discretion of the FAFCO.

10.4 Groups will be invited to become affiliate members of the AUS based on, but not limited to, the following criteria:

- Involvement in the arts community outside of the group's interests
- Acting as an informational resource for others
- Distinct contribution to the

Fine Arts Council Cooperation and involvement with FAC Demonstration of fiscal responsibility

- Beneficial to at large AUS Members at large
- Showing interest in maintaining long-term viability