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# **Fine Arts Council By-Laws**

## **Revision History:**

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## BACKGROUND

These bylaws serve as the terms of reference for the Fine Arts Council and govern the distribution of the Fine Arts fund. In addition, these terms establish the Fine Arts Commission, an initiative led by the Fine Arts Commissioner to plan fine arts events for the AUS community.

### Article 1 – Establishment

1.1 The Fine Arts Council, hereinafter the FAC, is an internal entity of the AUS and shall be governed by these bylaws.

### Article 2 – Mission

2.1 The mission of the FAC is to create a community of fine arts at McGill where none existed before.

2.2 It shall work to harness the collective energies of Fine Arts programs at McGill to share resources and support.

2.3 It shall work to create more opportunities for McGill students to express themselves through the Fine Arts.

2.4 It shall support new endeavours and help to expand existing ones.

### Article 3 – Finances

3.1 The annual funding allocated to the FAC is determined in the AUIF bylaws as a percentage of the AUIF.

3.2 Additional funding can be sought out from external sources or from the AUS.



3.3 Affiliates must submit their budgets to the FAC once per semester for approval, no later than November 10 for the Fall Semester and no later than February 15 for the Winter Semester.

3.4 The FAC will submit their total projected budget to the AUS by October 15th (for the fall semester) and by February 15th (for the Winter semester).

3.5 The finances shall be maintained as consistent with other internal entities of the AUS.

3.6 At least 10% of the FAC's budget shall be reserved for funding the Fine Arts Commission.

3.6.1 After December 1st the FAC may decide to allocate any undesignated by the end of first semester funds from the New Projects Fund towards Fine Arts projects that do not qualify under article 3.6

#### **Article 4 – Powers and Duties of the FAC**

4.1 The FAC shall recognize the supremacy of the AUS Constitution and be bound by it.

4.2 The FAC shall work to realize their mission as stated in these bylaws

4.3 The FAC may review applications for funding projects that are aligned with the FAC's mission.

4.4 The FAC shall promote its Fine Arts funding opportunities.

4.5 The FAC shall work to support its affiliate(s) as defined in Article 9 and project(s) that it funds.

#### **Article 5 – Membership**

5.1 The Committee shall consist of eight (8) members:

5.1.1 The Fine Arts commissioner

5.1.2 The Vice-President Finance of the AUS;

5.1.3 The Vice-President Communications of the AUS;



5.1.4 A representative of each of the following fine arts disciplines:

5.1.4.1 Dance FAC Representative

5.1.4.2 Literary FAC Representative

5.1.4.3 Music FAC Representative

5.1.4.4 Theatre FAC Representative

5.1.4.5 Visual Arts FAC Representative

5.1.5 The FAC Representatives outlined in Article 5.1.4 will be selected by the AUS VP Communications, with advice of the Fine Arts Commissioners.

5.2 The Fine Arts Commissioner shall have the following responsibilities:

5.2.1 Appoint individuals to the Fine Arts Commission;

5.2.2 Run the Fine Arts Commission;

5.2.3 Liaise with applicants for funding.

5.2.4 Liaise with McGill and other AUS entities;

5.2.5 Prepare regular reports for ratification for AUS Council;

5.2.6 Liaise with Fine Arts Groups;

5.2.7 Update FAC every week on general progress;

5.2.6 Be responsible for the public image of the FAC.

## **Article 6- The Fine Arts Commission**

6.1 The Fine Arts Commission shall have six members:

6.1.1 The Fine Arts Commissioner

6.1.2 VP Creative (2)

6.1.3 VP External

6.1.4 VP Events



### 6.1.5 VP Logistics

6.2 Members shall be appointed at the start of the academic year through an application process overseen by the Fine Arts Commissioner.

6.3 The primary goal of the Fine Arts Commission is to organize and execute events.

6.4 The Fine Arts Commission shall meet at the discretion of the Fine Arts Commissioner.

### **Article 7 – Meetings of FAC**

7.1 Quorum shall be six of eight members of the FAC.

7.2 Meetings shall be chaired by the AUS VP Communications.

7.3 Meetings shall be held at the discretion of the AUS VP Communications.

7.4 The FAC may invite funding applicants to prepare a presentation for the FAC.

### **Article 8 – Applicants for Funding and affiliate budgets**

8.1 Applications for funding and affiliate budgets must be passed by a majority vote of FAC.

8.1.1 Members who are involved in the project or budget must declare conflict of interest and refrain from voting.

8.2 To be considered, an applicant must fill out the application for funding in full.

8.3 The FAC may award funding in full, in part or deny funding entirely.

8.4 The FAC is encouraged to give feedback and support on applications.

8.5 All decisions of the FAC shall be brought to the AUS Legislative Council for ratification.

8.5.1 No funding regarding an application shall be distributed until such time that the AUS Legislative Council ratifies the allocation, if it should choose to do so.



8.6 The FAC shall allocate funding to the projects it deems worthy in considering the reach of project, qualification of applicant, viability of project, contribution to the annual Nuit Blanche event, and any other criteria the FAC deems relevant.

8.7 The FAC shall give priority for funding to applicants internal to, or affiliated with the AUS.

8.7.1 Second priority shall be given to applicants primarily serving Arts students.

8.7.2 All other applications shall be considered only after prioritized applicants.

8.7.3 Allocations to any applicant without a primary focus on Arts students shall not exceed ten percent of the Fine Arts Council's funding budget.

8.8 The affiliates' allocations shall be as follows:

8.8.1 STEPS will be funded \$550 per issue for 2 magazines of the FAC's budget each year.

8.8.2 AUTS will receive \$500 of the FAC's budget each year.

8.8.3 The Fridge Door Gallery will receive \$750 of the FAC's budget each year.

8.8.4. The VEG will receive \$550 per issue for 2 magazines of the FAC's budget each year.

8.8.5 Leacock's will receive \$750 of the FAC's budget each year.

8.9 This funding will be guaranteed provided that it does not create a surplus in the Affiliate Member's budget.



## **Article 9 – Selection of Commissioner**

9.1 The Fine Arts Commissioner for the following year shall be selected by the incoming and outgoing VP Communications and the incumbent Fine Arts Commissioner.

9.2 Any member of the AUS is eligible to apply.

## **Article 10 – Affiliates of the FAC**

10.1 The FAC shall officially recognize and finance these Fine Arts endeavours as official FAC affiliates:

10.1.1 Steps Magazine

10.1.2 Arts Undergraduate Theatre Society (AUTS)

10.1.3 Fridge Door Gallery

10.1.4 The VEG

10.1.5 Leacock's

10.2 The FAC shall adopt the budgets of the affiliates on a per-semester basis and amend them if they deem necessary.

10.3 Any affiliate will receive additional funding at the discretion of the FAC.

10.4 Groups will be invited to become affiliate members of the Committee based on, but not limited to, the following criteria:

- Involvement in the arts community outside of the group's interests
- Acting as an informational resource for others Distinct contribution to the

Fine Arts Council Cooperation and involvement with FAC Demonstration of fiscal responsibility

- Beneficial to at large AUS Members at large
- Showing interest in maintaining long-term viability