



Ethical Procurement By-Laws

Revision History:
September 2020



BACKGROUND

The AUS Ethical Procurement By-laws describe the society's standard for Ethical Procurement which the Society and its vendors shall abide by. Furthermore, these By-laws describe the responsibilities, regulations and powers of AUS Internal Entities, affiliates, funding recipients, vendors and Executive Portfolios under this standard and these By-laws.

ARTICLE 1 – PURPOSE AND SCOPE

1.1 Purpose and Scope

1.1.1 The Arts Undergraduate Society (hereafter “AUS”) is committed to achieving the highest possible standards of ethical procurement.

1.1.2 In AUS's operations, it will meet or exceed governmental standards of ethical procurement for educational institutions and the norms of ethical procurement achieved by our other student associations. AUS's goal is to become an institutional model of ethical procurement.

1.1.3 These By-laws apply to all activities of the Arts Undergraduate Society.

ARTICLE 2 – POLICY STATEMENT, ACTION PLANNING & REPORTING

2.1 Policy Statement

2.1.1 The objectives of these By-laws are as follows:

a) Ensure AUS undertake its activities and operations in a manner that avoids transactions with unethical labor practices;

b) Ensure AUS foster a culture where ethical procurement is not only normal but highlighted;

c) Encourage economic efficiencies in the AUS's operations that are consistent with social equity and justice;

d) Advance individual and collective efforts and accountabilities throughout the McGill community to make ethical procurement a priority in the life of the University;



e) Eliminate transactions with unethical suppliers and increase transactions with Fairtrade certified companies and social enterprises, and;

f) Consider the economic, environmental and social impacts of the activities carried out by or on behalf of the University in order to guide decision-making.

2.2 Action Planning: In order to advance the above goals, the AUS will undertake the following actions:

2.2.1 Requirements of Apparel Produced in Canada: When procuring apparel produced in Canada, the AUS will require its constituents to purchase from companies who have at least one of the following:

(1) decent work conditions (as defined by the International Labour Organization)

(2) social entrepreneurship (as demonstrated by either: a B Corporation certification, membership with the World Fair Trade Organization, or extensive and transparent documentation about their social entrepreneurship efforts)

2.2.2 Requirements of Apparel Produced Outside Canada: When procuring apparel produced outside of Canada, the AUS will require its constituents to purchase products that are Fairtrade Certified.

2.2.3 Approved Suppliers List: The Ethical Business Practices Committee will create and maintain a working list of all suppliers with which the AUS approves of doing business, as per Articles 2.2.1 and 2.2.2.

2.2.3.1 The Committee will update this working list each time it or an AUS club or association identifies a new supplier who is eligible for procurement as per Articles 2.2.1 and 2.2.2.

2.2.3.2 Supplier Submission Process: The Ethical Business Practices Committee will always remain open to submissions of new suppliers to add to the Approved Suppliers List. AUS clubs or associations can submit the names of suppliers who they wish to work with that they deem eligible for approval, as per 2.2.1 and 2.2.2.

2.2.3.3 Disapproved Suppliers List: Each time the Ethical Business Practices Committee disapproves a submitted new supplier, it will add the name



of this disapproved supplier to a public list available the AUS website so as to avoid repeat submissions.

2.2.4 Ethical Event Sponsorship: The AUS encourages all clubs and associations to seek sponsorship from ethical companies certified as B Corporations, or under Fairtrade International or the World Fair Trade Organization. Clubs and associations who do so will be seen favorably in AUS funding applications.

2.2.5 The AUS Vice-President Finance shall report quarterly to the Legislative Council on progress toward achieving the goals of these By-laws.

ARTICLE 3 – AUTHORITY TO APPROVE IMPLEMENTATION PROCEDURES

3.1 The AUS Vice-President Finance shall be given authority to establish, approve, amend and repeal procedures which are secondary to and comply with these By-laws.