



AUS NOMINATION KIT – 2020 GENERAL ELECTIONS FOR EXECUTIVES & REPRESENTATIVES

GENERAL INSTRUCTIONS:

1. Meet with the incumbent to discuss the details of the position (MANDATORY). Their contact information is available at the end of this nomination package. (General Electoral Bylaws 3.3)
2. Collect the required number of signatures from AUS members: 100 for President, 75 for all of the other positions. We recommended you include extra signatures to ensure all required ones are valid. Arts Rep to SSMU candidates may not collect signatures from B.A. & Sc. students.
3. Fill out the Candidate Information and Attestation of Academic Standing; submit all pages, excluding the current page, to the AUS Office by the end of the nomination period.
4. In one email, attach all items below. Subject your email : SURNAME, FIRST NAME – POSITION
 - i. Complete the Pen Sketch page in both English and French in this package, and attach an electronic copy. Elections AUS is not responsible for translation.
 - ii. Attach one photograph to be posted on the ballot (saved in .JPEG).
 - iii. Send this to submissions.electionsaus@gmail.com by the end of the nomination period.
5. Read the AUS Constitution and AUS Electoral Bylaws, which can be found on the AUS website: <http://ausmcgill.com/en/constitution-and-bylaws/>
6. Ensure AUS staff member (AUS Executive or Executive Assistant) signs document upon receipt.
7. Keep a photocopy of completed forms; please keep only this page for your records.

POSITIONS TO BE FILLED:

President	VP Events	VP Internal
VP Academic	VP External	Arts Representatives to SSMU (3)
		Arts Senators (2)
VP Communications	VP Finance	VP Services

ADDITIONAL INFORMATION:

IMPORTANT DATES

Nomination Period: Thursday, January 30th, 9am ~ February 5th, 5pm
Extended Nomination Period: Thursday, February 6th ~ Friday, February 7th, 5pm
MANDATORY All Candidates Meeting: Tuesday, February 6th, 6pm – 8pm
Campaign Period: Monday, February 10th, 9am ~ Friday, February 14th, 5pm
Candidates' Debate: Wednesday, February 13th, 6-8pm
Polling Period: Monday, February 17th, 9am ~ Wednesday, February 19th, 5pm
Announcement of Results: Wednesday, February 19th, at 5PM

AUS CONSTITUTION AND ELECTORAL BYLAWS

<http://ausmcgill.com/en/constitution-and-bylaws/>

ELECTIONS AUS CONTACT INFORMATION

If you wish to contact Elections AUS officers, you may send an email to elections.aus@mail.mcgill.ca. The submissions.electionsaus@gmail.com correspondence is for submitting your documents ONLY; Elections AUS will not reply to questions or requests over Gmail, only via elections.aus@mail.mcgill.ca. You may also phone the AUS office at (514) 398-1993.



Arts Undergraduate Society of McGill University
 Elections AUS
 855 Sherbrooke Street West
 Leacock B-12
 Montreal, Quebec H3A 2T7

Office: (514) 398-1993
 Fax: (514) 398-4431
<http://www.ausmcgill.com>

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CANDIDATES' INFORMATION

I, _____ have completed all of the instructions listed above:

 Candidate Signature

 Date

Student Number: _____ Position Sought _____

Phone Number _____ Email: _____

ATTESTATION OF ACADEMIC STANDING

I, _____, hereby state that I am in Satisfactory Academic Standing and authorize Elections AUS to confirm such information with the Registrar of McGill University:

 Candidate Signature

 Date

CONFIRMATION OF RECEIPT

This nomination was received on (date/time): _____

Name : _____ Signature : _____

 CUT HERE

CUT HERE

CONFIRMATION OF MEETING WITH INCUMBENT

Please submit this with your campaign materials via EMAIL (submissions.electionsaus@gmail.com) or to the AUS office.

I, _____, hereby confirm that I have met _____

Candidate's Name

Incumbent's Name

of the position, _____.

 Candidate Signature

 Date

 Incumbent Signature

 Date



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Nominee: _____ Student Number: _____

Position Sought: _____ E-mail Address _____

	Name	Degree/Year	Student No.	Signature
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	Name	Degree/Year	Student No.	Signature
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	Name	Degree/Year	Student No.	Signature
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	Name	Degree/Year	Student No.	Signature
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Position Sought: _____ E-mail Address _____

	Name	Degree/Year	Student No.	Signature
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POSITION INFORMATION

All candidates are required to contact current members of the AUS Executive and Arts Representatives to SSMU in order to discuss the responsibilities and requirements of the position for which you wish to run (General Electoral Bylaws 3.3). Below, you will find a summary of the position responsibilities as well as the contact information of the incumbents. Detailed position descriptions can be found in Article 12 of the AUS Constitution: <http://ausmcgill.com/en/constitution-and-bylaws/>

After you have met with the incumbent, fill out the “Confirmation of Meeting with Incumbent” and submit it to Elections AUS, per instructions on the slip. You must meet with the incumbent by the end of the extended nomination period : February 7th, 2020, 11:59pm.

N.B.: As per article 11.6.1 of the AUS Constitution:

To improve accessibility to positions on the AUS Executive Committee outlined in Article 11.2, members of the AUS Executive Committee who demonstrate financial need in accordance with McGill Work Study eligibility criteria shall be eligible for remuneration for their tenure on the AUS Executive Committee through the AUS Work Study Program (AUS WSP).

President **Jamal Tarrabain** president.aus@mail.mcgill.ca

The AUS President acts as the official spokesperson of the AUS, and oversees its day-to-day operations as a company, handling its legal obligations, and overseeing its governance. The AUS President chairs the Executive Committee, the Computer Lab Fund Committee, and the Constitution and By-Law Review Committee. They also hold a non-voting role on all AUS committees, and pursue various projects pertinent to the goals set forth by Arts students. The President also manages the AUS HR practices and appoints the AUS Secretaries General.

VP Academic **Ananya Nair** academic.aus@mail.mcgill.ca

The AUS VP Academic is responsible for all educational, curricular, and academic affairs of the AUS. In this capacity, they liaise with the McLennan-Redpath Library, and work with the Dean and whole Faculty of Arts on various academic related projects. The VP Academic also oversees the AUS' Essay Centre, Publications Commission, and Peer Tutoring programs.

VP Finance **Stefan Suvajac** finance.aus@mail.mcgill.ca

The AUS VP Finance manages the money for the AUS, a non-profit with an annual budget of approximately \$800,000. The VP Finance is in charge of financial management, aiding in the annual audit, planning the budget for the society, and keeping the AUS in accordance with all financial regulations. The VP Finance also chairs the Financial Management Committee and the Arts Undergraduate Improvement Fund Committee.

Note: The AUS VP Finance must be in Montreal significant portions of the summer, and is subject to a screening evaluation. Those considering running for VP Finance should contact elections.aus@mail.mcgill.ca early.

Arts Representatives to SSMU (3)

Adin Chan
Andrew Chase
Shreya Dandamudi

artsrep1@ssmu.ca
artsrep2@ssmu.ca
artsrep3@ssmu.ca

As an Arts Rep you are mandated to sit on both the AUS legislative council & exec, as well as the SSMU legislative council. During these meetings Arts Reps advocate for the Faculty of Arts students and promote values of equity, advocacy, and integrity. Additionally to councils, Arts Reps have the opportunity to sit on multiple committees for both AUS and SSMU, where they work towards more specific goals in regards to improving the institution(s).

Arts Senators (2)

Chloe Kemini
Henrique Mecabô

artssenator1@ssmu.ca
artssenator2@ssmu.ca

Student Senators work to advocate for student needs at Senate, McGill's highest academic governing body. In addition, they attend weekly Senate Caucus meetings with the SSMU VP University Affairs and other faculty senators to discuss intersecting issues and projects. Outside of Senate activity, Senators sit on multiple committees to address topics such as student mental health and university assessment practices. During their term, Senators are further encouraged to take on personal projects that they may feel drawn to as a student at McGill.