

Office: (514) 398-1993 Fax: (514) 398-4431 http://www.ausmcgill.com

Report of the VP External, AUS Council March 20th, 2019

Office Hours/Contacting Me

- Mondays 1:30-5:30pm
- Tuesdays + Thursdays 10-11:30am
- Wed 3:30-5:30pm
- Please use external.aus@mail.mcgill.ca for external information
- Please use <u>internal.aus@mail.mcgill.ca</u> for bookings- don't email external for room bookings

AUS Awards

- Venue booked
- Working on catering
- Will update extra spots as soon as possible
- Will send out drink tickets info and other info as soon as possible
- Coordinating photographers etc.

Room Bookings & Liquor Permits

- At this point most events requested wont be within the 6 week deadline for liquor permits
- Working on getting through emails and coordinating booking requests

Grad Fair 2019

- Starting meetings on Grad Fair 2019 with CAPS and incoming External
- Meeting on Friday March 22

Respectfully Submitted, Rebecca Scarra VP External