



Arts Undergraduate Improvement Fund Application 2018

The Arts Undergraduate Improvement Fund Committee (AUIFC) is an annual funding session that allocates roughly \$200,000 (exact amount to be determined after the Winter semester fee opt-out period) towards capital improvements and their one-time installation costs for groups affiliated with the Faculty of Arts. The deadline for applications is **February 13th, 2018, at 2pm. Completed applications must be submitted in .docx format to finance.aus@mail.mcgill.ca.** Late or incomplete applications will not be accepted.

Questions can be directed to Noah Lew, VP Finance at finance.aus@mail.mcgill.ca. Tel: 514-398-1993.

ELIGIBILITY: Only capital goods (and their one-time shipping and installation costs) are eligible for funding.

GENERAL INFORMATION

Department/Unit:

Name:

Title:

Email:

Cost of all items contained in the application:

ITEM-SPECIFIC INFORMATION (prepare one for each item)

Item or renovation:

Cost of item* or renovation**:

Other associated costs (including delivery and installation):

Purpose of this item or renovation:

Storage/maintenance/security plans for this item: To be kept in the office.

Link to item on online catalogue (if available):

**For all capital goods, please provide TWO price quotations*

***For all renovations, please attach a price quote from Facilities Management*

****Do not forget to include tax and delivery amounts in your calculations, the amount totals you're applying for would include purchase of the product up to delivery to your office!*