



## AUS NOMINATION KIT – EXECUTIVE & REPRESENTATIVE ELECTIONS 2017

### Instructions

1. Get in touch with the incumbent to discuss the position (see information at the end of this package). A meet & greet for prospective candidates and incumbents will be held in the Arts Lounge on Wednesday, February 1<sup>st</sup> at 6:00. **As a pilot project, all candidates must get the incumbent executive or representative to sign this nomination kit to show that you have discussed the position with them.**
2. Read the AUS General Electoral Bylaws [here](#)
3. Collect the required number of signatures from **AUS members**: 100 for President, 75 for all other positions. Do include **extra signatures** to ensure all of the required ones are valid. **Candidates for Arts Rep to SSMU may not collect signatures from interfaculty students.** Please note that a signature on a nomination kit does not necessarily mean an endorsement of the candidate for a given position, as a student may sign more than one nomination kit.
4. **Candidates for VP Finance must pass an interview with the Select Committee in order to be qualified as an candidate**, in accordance with Article 8 of the General Electoral By-laws. Those wishing to be considered for the position **must email [elections.aus@mail.mcgill.ca](mailto:elections.aus@mail.mcgill.ca) by 5 pm on Sunday February 5<sup>th</sup>.**
5. Fill out the Candidate Information on the next page and the Attestation of Academic Standing and Meeting with Incumbent.
6. Email your picture to be posted on the ballot and your pen sketch **in both English and French** to [elections.aus@mail.mcgill.ca](mailto:elections.aus@mail.mcgill.ca), by 11:59 pm on February 12<sup>th</sup>. Your pen sketches may not exceed 100 words each.
7. Submit this kit by the deadline to the AUS office (located in the Leacock basement) keeping a photocopy of all completed forms. Notify the CRO at the above address for a confirmation of receipt.

### Positions to be filled

- President
- VP Academic
- VP Communications
- VP External
- VP Finance
- VP Internal
- VP Social
- Arts Representatives to SSMU (3)
- Arts Senators (2)

### Election Calendar

- Nomination period for candidates: Wednesday February 1<sup>st</sup>, 9:00 am -Wednesday February 8<sup>th</sup>, 5:00 pm
- Mandatory information session for candidates- Wednesday February 1<sup>st</sup> at 6:00 pm in the Arts Lounge
- Campaign period: Monday February 13<sup>th</sup>, 9:00 am- Thursday February 23<sup>rd</sup>, 5:00 pm
- Candidates Debate: Wednesday February 15<sup>th</sup> at 6:00 pm
- Polling period: Thursday February 16<sup>th</sup>, 9:00 am-Thursday February 23<sup>rd</sup>, 5:00 pm

### **Important:** per article 11.5.1 of the AUS Constitution,

To improve accessibility to positions on the AUS Executive Committee outlined in Article 11.2, members of the AUS Executive Committee who demonstrate financial need in accordance with McGill Work Study eligibility criteria shall be **eligible for remuneration** for their tenure on the AUS Executive Committee through the AUS Work Study Program (AUS WSP)



Arts Undergraduate Society of McGill University  
Elections AUS  
855 Sherbrooke Street West  
Leacock B-12  
Montreal, Quebec H3A 2T7

Office: (514) 398-1993  
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<http://www.ausmcgill.com>

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### Candidate Information

I have completed all of the instructions listed above.

Name (PRINT): \_\_\_\_\_

Student Number: \_\_\_\_\_ Position sought \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_ Email address: \_\_\_\_\_

### Attestation of Academic Standing

I, the undersigned, hereby state that I am in **satisfactory academic standing** and authorize Elections AUS to confirm such information with the Registrar of McGill University:

Signature \_\_\_\_\_

Date \_\_\_\_\_

### Attestation of Meeting with Incumbent Executive or Representative

I, the undersigned, hereby state that I have met with this candidate to discuss the position for which they are running:

Name \_\_\_\_\_ Current Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Confirmation of Receipt

This nomination kit was received on (date/time): \_\_\_\_\_

By (PRINT): \_\_\_\_\_

Signature: \_\_\_\_\_

The Chief Returning Officer (CRO) may be reached at [elections.aus@mail.mcgill.ca](mailto:elections.aus@mail.mcgill.ca) or (438)-862-0925



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We, the undersigned AUS members, hereby nominate the following candidate for the position noted below.

Nominee: \_\_\_\_\_

Position Sought: \_\_\_\_\_

	Name	Degree/Year	Student No.	Signature
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### POSITIONS

All candidates are strongly encouraged to contact current members of the AUS Executive and Arts Representatives to SSMU in order to discuss the responsibilities and requirements of the position for which you wish to run. Below, you will find a summary of the position responsibilities as well as the contact information of the incumbents. More detailed position descriptions can be found in Article 12 of the AUS Constitution: <http://ausmcgill.com/en/constitution-and-bylaws/>

**President: Becky Goldberg- [president.aus@mail.mcgill.ca](mailto:president.aus@mail.mcgill.ca)**

The President is the official spokesperson of the AUS. The President chairs the Executive Committee of the AUS and has the responsibility of coordinating and supervising the activities of the AUS. The President has the freedom to focus on particular areas that interest them and frames the direction of the AUS during their term. Specifically, the President is responsible for the continuity of the governance of the Society, including overseeing AUS Council and Elections AUS. The President also chairs the Constitutional and By-law Review Committee and the Arts Computer Lab Fund Committee. The President is also responsible for managing the AUS Executive Assistant, the AUS's full-time staff member.

**VP Academic: Erik Partridge- [academic.aus@mail.mcgill.ca](mailto:academic.aus@mail.mcgill.ca)**

The VP Academic is responsible for coordinating the AUS's representation to the Faculty. The VP Academic sits on numerous Faculty committees, including the Faculty of Arts Committee, the Curriculum Committee, and the Committee on Student Affairs. The VP Academic liaises closely with OASIS (Arts Advising), the Arts Internship Office, and the Library. The VP Academic also oversees the AUS's academic support networks, including the AUS Essay Centre. The VP Academic is responsible for advocating for students and providing services to improve the educational experience in the Faculty. The VP Academic chairs the Arts Student Employment Fund Committee and the Library Partnership Committee.

**VP Communications: Chanèle Couture De-Graft- [communications.aus@mail.mcgill.ca](mailto:communications.aus@mail.mcgill.ca)**

The VP Communications is responsible of communicating the goals & activities of the AUS to all AUS members. The VP Communications publishes a regular e-mail listserv; manages the AUS's online presence, including the AUS website and social networking platforms; oversees the AUS's graphic design and photography including hiring its employees; and seeks to improve the AUS's commitment to bilingualism. The VP Communications chairs the Francophone Commission, the Fine Arts Council (FAC), the Marketing Committee and the VP Communications also runs the Prof Talk event.



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**VP Social:** Kat Svknushin- [social.aus@mail.mcgill.ca](mailto:social.aus@mail.mcgill.ca)

The VP Social is responsible for the organization of social affairs for the members of the AUS. This includes organizing events as Frosh for first year students, the weekly Bar des Arts, and the Red and White Ball for graduating students, as well as various other activities throughout the year. All applicants must be available to stay in Montreal for all of the summer to plan Frosh. The VP Events chairs the Event Planning and Implementation Committee (EPIC). S/he is also responsible for Bar des Arts and the AUS Film Series.

**VP External:** Kia Kouyoumjian - [external.aus@mail.mcgill.ca](mailto:external.aus@mail.mcgill.ca)

The VP External is responsible for maintaining relations between the AUS and other faculty associations, SSMU and the Montreal community. The VP External works to enhance the career and post-graduate prospects of AUS members, which entails planning events such as Work Your BA, the Graduate and Professional Schools Fair, and liaising with campus entities such as CaPS and ArtsDAR. The VP External is also a voting member of SSMU Legislative Council and is responsible for sitting on at least one SSMU Committee. The VP External oversees the Arts Community Engagement (ACE) Committee and the Sponsorship Committee.

**VP Finance:** Deepak Punjabi- [finance.aus@mail.mcgill.ca](mailto:finance.aus@mail.mcgill.ca)

The VP Finance is responsible for creating the Society's budget and ensuring that all AUS fees are spent in a manner consistent with their intended purpose. The VP Finance presides over the AUS Financial Management Committee (FMC), which administers special project and journal funding, and the Arts Undergraduate Improvement Fund Committee (AUIF), which funds capital improvements on campus. The VP Finance handles the departmental accounts held within AUS. The VP Finance is responsible for AUS's preparation for and receipt of audited financial statements, which is an annual requirement to receive student fees. The VP Finance must be available in Montreal in May for both the beginning and the end of his or her term in order to complete the AUS's tax records and audit.

**VP Internal:** Kira Smith- [internal.aus@mail.mcgill.ca](mailto:internal.aus@mail.mcgill.ca)

The VP Internal serves as a resource person for the 30 departmental associations of the AUS and represents their interests on the Executive Committee. The VP Internal is also the ombudsperson of the AUS. The VP Internal also presides over the First-Year Events, Academic, and Representative Council (FEARC); the Equity Committee; and the AUS Environmental Council (AUSec). As manager of the Arts Lounge, the VP Internal is responsible for maintenance and improvements to this space. In the event that the President is unable to complete their term in office, the VP Internal becomes the interim President until/if a by-election is deemed necessary by the AUS Council.



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**Arts Representatives to SSMU (3):** Igor Sadikov - [artsrep2@ssmu.mcgill.ca](mailto:artsrep2@ssmu.mcgill.ca)  
Isabella Anderson – [artsrep3@ssmu.mcgill.ca](mailto:artsrep3@ssmu.mcgill.ca)  
Maria Thomas – [artsrep4@ssmu.mcgill.ca](mailto:artsrep4@ssmu.mcgill.ca)

The Arts Representatives to SSMU are voting members of both the SSMU and AUS Councils. They represent the prevailing view of the AUS Council at SSMU and also serve as liaisons between the two organizations. They report relevant and important SSMU events at each AUS Council meeting. Being an Arts Representative to SSMU requires sitting on AUS and SSMU Committees. Arts Reps to SSMU can also attend Executive Committee as non-voting members.

**Senators (2):** Casarina Hocevar-[artssenator1@ssmu.mcgill.ca](mailto:artssenator1@ssmu.mcgill.ca)  
William Cleveland-[artssenator2@ssmu.mcgill.ca](mailto:artssenator2@ssmu.mcgill.ca)  
Charles Keita-[artssenator3@ssmu.mcgill.ca](mailto:artssenator3@ssmu.mcgill.ca)

The basic senator requirements include attending all McGill Senate meetings (every third Wednesday of the month from 2:30-5:30pm and attending weekly Senate Caucus meetings at SSMU (every Monday from 6:30-8:30pm). They sit on at least one McGill committee and participate in ongoing reporting, consultation, and representation at the University level.